



The Crossley Heath School

Head Teacher: Mr Dean Jones MBA

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Monday 24th March 2025

Dear Parent/Guardian,

A place has been reserved for your child on the trip to University of Oxford on Tuesday 25th to Wednesday 26th March 2025. Should your child no longer wish to take part in this visit, please email me as soon as possible as there is a long waiting list.

The purpose of visit is to familiarise students with the process of applying to university, enhance their knowledge of the academic courses on offer and give them an opportunity to speak with students and academics. Students will leave school on Monday morning at 08:15 and will return at approximately 20:00 on Wednesday 26th March when they will be expected to make their own way back from school on arrival in Halifax. All students need to make prior arrangements to travel together or be picked up to ensure their own safety.

Overnight accommodation, for both students and their teachers, will be provided in undergraduate rooms at Worcester College. The college make the room assignments and, whilst there is no guarantee that room allocations will place all members of the group together, the group leaders will ensure that a student is not placed in a room on their own far from any other student or member of staff.

Transport costs will be £60.00, payable through ParentPay as we have to hire a coach for two days. The college is not charging for accommodation or food. Students will, however, need sufficient money to for anything they might wish to purchase whilst in Oxford.

There will be times, during the visit, when students will be given the opportunity to walk around the city accompanied by a teacher. Thus, students will be required to take full responsibility for their own conduct and behave with consideration for others. By participating in the trip students undertake not to purchase or consume alcohol and not to take part in activities that pose significant additional risk (e.g. punting). In the case of emergency, students will be able to contact their teachers by mobile phone.

In order to complete arrangements for the trip, I now need the following no later than Wednesday 26th September:

- A completed V5 consent form (attached)
- Information about any special requirements not mentioned on the form (by email)

Please send your returned forms to a.coote@crossleyheath.org.uk

If you require any further information, please do not hesitate to contact me.

Yours sincerely,

Andrew Coote