



The Crossley Heath School

Head Teacher: Mr Dean Jones MA

The Crossley Heath School, Savile Park, Halifax, West Yorkshire HX3 0HG
Tel: 01422 360272 • e-mail: admin@crossleyheath.org.uk

12/11/2024

Dear Parent/Carer,

We are pleased to confirm that your son/daughter has secured a place on the German trip to Berlin which will depart on Monday 16th June 2025. We also confirm receipt of the £165 deposit and thank you for that. Please be aware that participation on the trip is conditional upon satisfactory behaviour during the period leading up to the visit. The school reserves the right to withdraw a student at any point where there are concerns.

In order for us to secure the flights, we now need passport information. Please can you complete the online form via the link below with details of your son/daughter's name as it appears on their passport, their DOB, their age as of 16th June 2025, their nationality, the passport date of issue and date of expiry? We need to receive this information no later than 18th November. Can I take the opportunity to remind you that the passport must have at least 6 months validity from the month we leave i.e. the passport must be valid until at least 16th December 2025. If this is currently not the case, we kindly request that you apply for a new one asap and let us know the details once you have received it. Please complete all other details for now.

<https://forms.office.com/e/Svbr62EMZS>

Please also ensure that your child has a current European Health Insurance Card (EHIC) or Global Health Insurance Card (GHIC). An EHIC card is still valid in Europe until the date of expiry. You will be able to replace an EHIC with a GHIC (Global Health Insurance Card) up to 6 months before it expires. Applying for a GHIC is free of charge on the NHS website.

Finally, here is a reminder of the payment schedule for this trip: (via parentpay-Berlin Trip)

Total: £660

Instalment 1 (deposit): £165 (03/11/24)

Instalment 2 : £165 (31/01/25)

Instalment 3: £165 (28/02/25)

Instalment 4: £165 (30/03/25)

Kind regards

Ms S. Grossova/ Mrs A. Hazelton (trip leaders)