



The Crossley Heath School

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Measures for w/c 6th July (Yr 12)

Travelling to School and Home Again

- The building will open at 9.30 and sessions will start promptly at 9.30am. Sessions will finish promptly at 1:00pm.
- **Students should arrive at school at 9.25am via the Free School Lane gate.**
- Students should enter school by the top gates (Free School Lane). The main gate/driveways are out of bounds and the moor gate will be locked. They should proceed to their designated waiting area.
- Once the doors are opened, students will enter through a designated door, they will proceed to wash their hands at the toilets on their way in, and then proceed directly and quickly to the classroom that has been assigned to them. Pastoral staff will be there to guide entry and handwashing arrangements.
- There is no need for students to sign in as they will be registered in the classroom and one of the Pastoral Team will visit to check for absentees.
- Getting to and from school safely is your/your son/daughter's responsibility and we need students to take it very seriously.
- Once on site, students must stay for the morning and will not have permission to leave until approx. 1pm. This is to minimise contact with others and to keep everybody as safe as possible.
- At 1pm, a member of staff will supervise their group of students until they have left the school site. Students should leave the site promptly and should not congregate when off-site.

In the classroom

- The Sixth Form block will not be accessible at all during the week. Students will be based in the main school building and in one room during each morning in school.
- The expectation for student behaviour is exactly as it would be on a "normal" school day. Our usual Behaviour for Learning procedures will apply to all students.
- Hand sanitiser and tissues are provided in every room and desks have been laid out in line with government regulations. Students will be asked not move furniture or swap places during the morning and will be asked to avoid touching anything other than their immediate surroundings and any resources provided on their desk.
- Students should come to school prepared with their own equipment. The sharing of equipment is prohibited. Students must not offer to share their equipment with others.
- Doors will be propped open to avoid cross contamination and students will be asked to maintain a safe distance as they move along corridors.
- Please encourage you son/daughter to complete any work set prior to their sessions and to make a list of any specific questions they would like answered. Sessions will be of far more benefit if students are prepared.

Breaks

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- To minimise student groups mixing and reducing the risk of transmitting infection, breaks will take place mid-session (for 15 minutes) in the classroom.
- They will be permitted to eat and drink during this time. Please see point below regarding food and drink.
- Students will be allowed to stand up and to stretch but movement will be restricted to the area of their desk because of the distancing rules.
- Students will be able to visit the toilets, one at a time, during the session and will be trusted to be sensible if somebody from another group is about – they must keep their distance.

Food/drink

Students should bring water/soft drinks and a snack if they wish. We regret we are unable to provide refreshment facilities. Water will be available in school in the event of an emergency.

General measures to reduce the risk of transmission

- It is really important that we all understand the importance of minimising risk if we are to work safely in school.
- Students attending school on consecutive days must ensure that they wear different clothing on each of the days they are in school in order to reduce risk of transmission of infection. Their clothing should be freshly washed where possible in order to minimise the risk of contamination.
- We have increased our cleaning regime and will be strictly following the government's guidance on cleaning and hygiene practices to ensure all areas accessed by students are thoroughly cleaned between sessions.
- Students and staff are permitted to wear masks if they choose to do so. We have ordered some masks which are available to purchase in school for 50p. If your son/daughter wishes to buy one of these masks, I must make clear that the school does not take any responsibility for the effectiveness of these masks in preventing the transmission of Covid-19.

Attendance

- If you have confirmed that your child will be attending school and/or has already attended, we will be expecting them. **Your son/daughter must let us know if they are not coming in for any reason** e.g. illness, self-isolating etc. To do this they have been asked to send an email to Miss Rudman [j.rudman@crossleyheath.org.uk] and to their teacher in school, and to copy you in. As always, this process is to ensure your son/daughter is safe and, with fewer administrative staff in school, your courtesy in advising us that your son/daughter will not be attending will save Miss Rudman a great deal of work and worry. **If your son/daughter has been in school and is showing symptoms of Covid-19, or if anyone in your household develops symptoms, please report this to us immediately.**

What happens if someone develops symptoms or a positive test who has been in school?

- **We will adhere strictly to the Public Health/DfE guidance.**
- Students who become unwell, displaying Covid-19 symptoms whilst in class will be isolated in a designated room and supervised by the first aider who will be wearing full PPE. The parent/carer that we hold on our system will be called to collect their child immediately. You will be asked to take your child for a Covid-19 test, and they will not be allowed to attend school again for 7 days or until the test returns negative.
- Parents of students in a class where somebody displays symptoms will be notified by email/letter advising that they have been in contact with a potential COVID-19 case and their child needs to isolate for 14 days. Household members of that child do not need to self-isolate unless the child shows symptoms.