



## Link Trustee responsibilities

In broad terms, the role of the link governor/trustee is to:

- build productive working relationships with relevant staff while having due regard to their work-life balance
- keep the governing board fully informed about issues and actions in the assigned area
- participate in relevant personal development to improve skills and knowledge
- ensure necessary policies and procedures are in place and monitor and evaluate them
- arrange focused visits to the school(s), (normally a maximum of one visit each term), based on strategic priorities and following an agreed visits protocol
- report back to the governing board following monitoring visits or discussions with staff
- be well informed and prepared ahead of meetings with staff or the board by reading relevant information, such as policies and data