THE CROSSLEY HEATH SCHOOL ACADEMY TRUST
8225755

The Crossley Heath School

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ADMISSIONS POLICY FOR ENTRY INTO THE CROSSLEY HEATH SIXTH FORM SEPTEMBER 2027

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Version Control

Version Number	Purpose/Change	Author	Date
1	Created	Adam Smith	Sept 2022
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Summary of amendments made in version 3

Section 1: Increased the PAN from 140 to 150.

Section 2: Additional bullet points included to outline that anyone applying for the Sixth Form must have earned their GCSE qualifications within the last 2 years prior to applying. Additionally, a student must have English Language at grade 4 or above if qualifying for a place based on their grade 5 in English Literature.

Section 3: Change of name from 'Admissions Committee' to 'Admission panel' (to be consistent throughout the document) *also referenced in Section 8 and 10

Section 10: As part of a 'repeat year' appeal, academic evidence and feedback would be gathered from Subject Leaders to confirm that doing so would significantly improve attainment. Additionally, the decision will now be made by an Admissions panel (Executive Director of Sixth Form, Director of Sixth Form and Head Teacher).

Appendix a: Updates to the entry requirements for admission in September 2027:

- Biology increased from grade 6 to 7
- Chemistry increased from grade 6 to 7
- Physics increased from grade 6 to 7
- Religious Studies increased from grade 5 to 6 (if studied at GCSE) to match the other humanities subjects

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Responsibility: **Executive Director of Sixth Form**
Date for review: **June 2027**
Status: **Statutory**

1. General Principles

At the Crossley Heath School we offer a range of A-level subjects and our policy is to ensure that all students accepted into the Sixth Form are placed on appropriate courses where they are likely to succeed. All students who apply and whose predicted grades meet the academic requirements listed below will be invited to meet with a senior member of staff to discuss their A-level choices. Additional student data, such as attendance and behaviour, will also be considered when offering conditional offers.

We accept applications from students in Year 11 at Crossley Heath and those wishing to transfer to Crossley Heath from other schools (new admissions). In all cases the same admissions criteria will apply. We have a Planned Admission Number (PAN) of 150. The PAN may be exceeded if the preferred courses of study are not oversubscribed and the new admission applicant has met the relevant entry requirements.

2. Academic requirements

- All GCSE qualifications must have been achieved within the previous 2 years of the date of application.
- GCSE English and Maths at Grade 5 or above.
- Entry via grade 5 in English Literature also requires at least grade 4 in English Language.
- Specific subject requirements as specified in the prospectus (see Appendix a)
- Full course, Level 2 qualifications (including applied GCSEs and BTECs), whatever the size, will count as one GCSE.
- ICT OCR National Level 2 will count as one GCSE.

At the start of the new academic year, Year 12 students will complete a baseline assessment in a suite of subjects following completion of the summer bridging work. Those students who struggle to meet an internally set threshold and are therefore unlikely to pass at A-Level, will be guided towards selecting a different subject.

3. Applying for entry into the Sixth Form

All students must apply via Applicaa (the link will be on the school website). This should be submitted no later than the published deadline. Decisions regarding the offer of Sixth Form places will be made by the Admissions panel (Executive Director of Sixth Form, Director of Sixth Form and Head Teacher) and are based on the student's predicted grades, which are supplied directly by their current school.

Where sufficient places are available, offers will be made to all students meeting the criteria. If numbers exceed the published PAN or courses are oversubscribed, then places are offered according to the oversubscription criteria as published in section 4. Where a course is over-subscribed, places will be offered to candidates with the highest predicted GCSE grade in that subject.

Students are required to accept or decline the allocated place online via the link sent with their offer letter. Failure to respond may result in the offer of a place being withdrawn.

All subjects are offered provided there is sufficient interest in a course to make it viable. Where a subject is withdrawn, students will be notified in writing. Advice and guidance regarding alternative subjects will be available to all students in this position.

Similarly, very occasionally a student will choose two subjects which are subsequently timetabled in the same option block creating a 'clash'. In this case, the student will be notified and guidance provided on alternative options.

On GCSE Results Day, all students who meet entry requirements must confirm they wish to take up their Sixth Form place and register with the school. All students are required to start on the first school day following 1 September.

4. Oversubscription criteria

Once the academic criteria for admission have been met, places will be allocated according to the following over-subscription criteria:

- Children who are Looked After or previously Looked After. (Previously Looked After Children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements' order or special guardianship order) immediately following having been looked after.
- Children with statements of SEN or an EHC Plan that name a school in the statement are required to be admitted to the school that is named subject to meeting the academic requirements for the course.
- Year 11 students currently on roll within the school.
- Any remaining places will be allocated in rank order to those students who have the better performance predicted at GCSE.

5. Waiting List

A waiting list will be held by the school, and offers will be made as places become available. Offers will be made subject to spaces being available on the courses requested. Alternative courses will be discussed where a student's first choice is not available.

6. Late Applications

If an application is received after the deadline, and before the date students are notified of places, this will be considered 'late'. Late applications will be considered after the main allocation of places and notified after the main allocation date, unless exceptional circumstances apply e.g., hospitalisation of a parent or a family has just moved into the area. In such instances, evidence will be required. Applications received after the start of the school year will only be considered if places on the requested courses are available, the student meets the academic requirements of the course, and the student is judged able to make up any time missed.

7. Appeals Process

If an application is refused there is a statutory right of appeal to the school's Independent Appeals Panel. Appeals may be lodged by either the student or by their parent/carer. Further details of the appeals process are available by contacting the school.

8. Entry into Year 13 for new admission applicants

Applications from students into Year 13 will be considered only in exceptional circumstances and admission is at the discretion of the Admissions panel (Executive Director of Sixth Form, Director of Sixth Form and Head Teacher).

9. Sustaining 4 A-level Subjects

Students enrolled in four A-level subjects who, following leaders' review of academic progress using current performance data, are identified as struggling and are not predicted to achieve at least a grade B across all subjects, will not be permitted to continue with all four A-level courses and will be required to discontinue one. Although this will typically be their weakest subject, this may not always be the case. In some circumstances, discontinuing a different subject may better support progress in the remaining three and align more appropriately with the student's post-18 options and future career pathway.

10.Repeat Years

The Crossley Heath Sixth Form does not offer repeat years (of Y12 or Y13) to students who have previously studied in other UK funded post-16 institutions. The only exception is for students with an EHC plan, in which case the individual circumstances will be considered by the discretion of the Admissions panel (Executive Director of Sixth Form, Director of Sixth Form and Head Teacher) who have the discretion to admit the student.

Crossley Heath students have no automatic right to repeat Y12 or Y13. In exceptional circumstances a student may be granted permission to repeat Y12 or Y13 or to extend their two-year programme of study to 3 years. These circumstances include:

- Severe and prolonged ill health
- Significant SEND
- Significant family circumstances likely to have had a severe adverse effect on the progress of the student

Approval to repeat a year will be based on clear evidence that doing so is likely to result in a significant improvement in the student's academic attainment. Academic feedback and supporting evidence will therefore be sought from relevant Subject Leaders as part of the decision-making process. All applications will be considered on an individual basis by the Admissions panel (Executive Director of Sixth Form, Director of Sixth Form and Head Teacher) whose decision will be final.

PLEASE NOTE THAT THE OFFER OF A PLACE WILL BE WITHDRAWN IF THE OFFER WAS BASED UPON FALSE OR MISLEADING INFORMATION.

The Crossley Heath School

Sixth Form Entry Requirements

For September 2027

Appendix a

The Crossley Heath School offers students the opportunity to study 3 or 4 A-Levels:

To study 3 A-Levels you must have a minimum of:
✓ GCSE Mathematics grade 5 ✓ GCSE English grade 5

To study 4 A-Levels you must have a minimum of:
✓ GCSE Mathematics grade 5 ✓ GCSE English grade 5 ✓ Average grade 7 across your GCSE subjects

You must also satisfy the minimum requirements for the subjects you choose to study:

Subject	GCSE minimum requirement
Art (Fine Art, Graphics, Photography, Textiles)	Grade 6 in the chosen specified discipline (or general Art & Design)
Biology	Grade 7 in Biology (or grade 77 in Combined Science) ***plus*** grade 6 in Mathematics
Business	Grade 5 in English and Mathematics
Chemistry	Grade 7 in Chemistry (or grade 77 in Combined Science) ***plus*** grade 6 in Mathematics
Computer Science	Grade 6 in Computer Science (if studied) ***plus*** grade 6 in Mathematics
Design Technology	Grade 6 in a relevant Design Technology subject or Engineering ***plus*** grade 6 in Mathematics
Economics	Grade 6 in Mathematics ***plus*** grade 5 in English
English Language	Grade 6 in English Language
English Literature	Grade 6 in English Literature
French	Grade 6 in French
Geography	Grade 6 in Geography
German	Grade 6 in German
History	Grade 6 in History
Mathematics	Grade 7 in Mathematics
Further Mathematics	Grade 8 in Mathematics
Music	Grade 7 in Music or grade 5 Theory/Instrumental
Physical Education	Grade 6 in PE ***plus*** grade 5 in Biology (or grade 55 in Combined Science)
Physics	Grade 7 in Physics (or grade 77 in Combined Science) ***plus*** must also select to study A-level Mathematics
Politics	Grade 5 in English Language ***plus*** grade 5 in Mathematics
Psychology	Grade 5 in Mathematics ***plus*** grade 5 in English Language
Religious Studies	Grade 6 in Religious Studies (if studied) ***plus*** grade 5 in English Language
Sociology	Grade 5 in English Language