



The Crossley Heath School

Head Teacher: Lynnette Cassidy, MBA

The Crossley Heath School, Savile Park, Halifax, West Yorkshire HX3 0HG
Tel: 01422 360272 • Fax: 01422 349099 • e-mail: admin@crossleyheath.org.uk

Monday 11 December 2017

Dear Parents/Guardians,

Following a recent assessment of your child's GCSE coursework project, it has become clear that they are falling short of meeting the standards and expectations we would hope of them at this stage. As such, their sketchbook work is lacking in substance, or is not to the required standard, and it is therefore important that I intervene and put in place some form of support to help them to get back on track.

I am therefore expecting them to attend weekly lunchtime session on Wednesdays and in order to use the time available, I would recommend that they either bring a packed lunch or get a grab-a-bag on that day so they can be in VA5 Art studio by 12:05 and work through until 12:50.

In addition to this I would also like to propose that they attend 2 after school sessions this side of Christmas which will hopefully ensure that they are back on track sooner rather than later. The dates and times for these sessions are as follows:

Thursday 14th December 3:25pm – 4:25pm (1 hour session)

Tuesday 19th December 2:25pm – 4:25pm (2 hour session – as it will be an early finish for our Prize Giving evening)

Please can you complete the slip on the bottom of this letter and send it back (either via e-mail or with your child) to inform me that you have read this letter and that you are happy for them to attend the after school session(s) and will make the necessary arrangements for them to return home safely afterwards.

If you have any questions or concerns regarding this, please do not hesitate to contact me.

Yours sincerely,

Mr Glyn Hirst

Department Leader for Visual Art and Careers Coordinator (Post-16)

Student Name: _____

Form: 10

I acknowledge receipt of this letter and am happy for my child to attend the Wednesday lunchtime sessions, and the following after school sessions, in order to get them back on track with their GCSE coursework:

Thursday 14th December (3:25pm – 4:25pm)

Tuesday 19th December (2:25pm – 4:25pm)

(By signing this, I also agree to organising the necessary arrangements for my child to get home safely after these sessions)

Signed: _____ (Parent/Guardian)

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