



The Crossley Heath School

Head Teacher: Lynnette Cassidy, MBA

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26th February 2018

Dear Parent/Guardian,

Student passenger information and permission slip required.

I am writing to collate the passenger information about our students and to obtain a signed permission slip. These are two separate tasks which will need completing for every student. There is an overlap of information required which causes duplication but this is unavoidable as the online information is for the travel company and the printout is the paperwork that the school needs to retain. Thank you for your cooperation with this.

Please can you print the enclosed document, complete, sign and return it to the school office by **Friday 16th March 2018**.

Please can you also copy and paste the link below and complete this form by **Friday 16th March 2018**. **(you should be taken to a form entitled Paris Passenger Information)** Please ensure that the link below is written exactly as below as it is case sensitive.

<https://goo.gl/forms/3EQzOkBmKAFWb4tR2>

A polite reminder that the balance for the trip is £275 and will need to be paid by Friday 6th April 2018.

The cost includes coach transfers from Crossley Heath School, to and around Paris and returning back to School, full board basis accommodation, ferry crossing, travel insurance, entry to the museum, bowling and Disneyland Paris.

All payments for this trip can be paid through the parentpay facility. Please log on to www.parentpay.com and click on the Trip Heading. Please note that as you have confirmed a place on this trip you have committed to pay for the trip in full.

On parentpay there is a facility to pay instalments as frequently as desired or you can pay the balance in full. If you made a payment of £55 each month in December, January, February, March and April this would clear the balance, but it is entirely up to you how you pay for the balance.

Kind regards,

Hazel Cartmell

Teacher of Mathematics

An "Outstanding" School – Ofsted

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